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Meeting Minutes

MINUTES

DD/S STAFF MEETING

23 June 1970




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2. Mr. Bannerman is tentatively planning to require psychological assessments of DD/S personnel selected for overseas assignment. The PATB, or a portion thereof, should serve as a base which can be considered together with other relevant factors. Employees in the officer category are of primary concern. Dr. Tietjen will examine the scope of the problem in terms of desired objectives and will determine the capability of OMS to handle this additional workload.

3. Office Heads should limit their absences from their offices to those speaking engagements, etc. which, in their own sound judgment, warrant such absence. Verbal approval by Mr. Bannerman of a specific absence does not obviate the need for a follow-up note stating the period of absence and contact arrangements.

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4.  has been designated Chairman/ IP Board, vice Hank Knoche.

5. Around the table:

Mr. Cunningham -- A conference of Support Officers will be held to discuss specific types of clerical training needed by assignees to various overseas stations.

Mr. Blake -- The renovation of the classroom in 1A-07 has been completed.



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Support Operations Staff/DDS

Distribution:

Orig - DD/S Subject

1 - RHW

1 - RLS

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